

## Citrique Belge Privacy Statement (website) EN

### 1. Processing of Personal data

Citrique Belge handles your private and personal data with care.

Citrique Belge can process personal data about you, because you use the services of Citrique Belge, and/or because you have chosen to fill out a contact form on the website owned by Citrique Belge.

The personal data are processed in accordance with the General Data Protection Regulation.

This Company Online Privacy Statement is intended to notify you of the manner in which your personal data is processed.

Citrique Belge can process personal data depending the nature of the information you need, these are the following :

#### 1.1 Login request

A login to our member area is only allowed to customers. The application will ask the personal information below.

- Company Name: name of the company where the applicant for works
- Name: first name and surname of the applicant
- Department: department where the applicant works for
- Email: mail address of the applicant
- Phone: phone number of the applicant
- Comment: optional comment

##### Members area subscription

Company name \*

  
 Name \*
  
 Department
  
 E-mail \*
  
 Telephone
  
 Comment

#### 1.2 Solicitation on open vacancy

- Name: first and surname name of the applicant
- Email: mail address of the applicant
- Phone: phone number of the applicant
- Motivation: short motivation description for the open vacancy
- Curriculum vitae: document that contains personal data of the applicant

##### Apply here

View Edit Webform Results Translate

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Name \*

  
 Email address \*
  
 Phone number \*
  
 Motivation \*
  
 Curriculum vitae \*

Files must be less than 2 MB.  
Allowed file types: pdf.

## 2. Why Citrique Belge requires this information?

### 2.1 For customers

Citrique Belge processes the personal data of applicants only in the context of the execution of an agreement with the customer or on behalf of the customer. To allow access to the designated customer area, a login is required.

### 2.2 For applicants

Citrique Belge processes the personal data of applicants with a view to recruitment and selection. This recruitment purposes are:

- comparing the profile of the applicant with the current vacancies within Citrique Belge;
- communicating the recruitment procedure of Citrique Belge to the applicant;
- the contact (in writing, by telephone or by e-mail) of the applicant in connection with his application;

## 3. How long will Citrique Belge keep the information

Citrique Belge stores your personal data no longer than strictly necessary to achieve the objectives for which your information is collected. The personal data of the applicants will be kept as long as there is an existing customer relationship. For applications, the provided information is not saved if the candidate is not selected. In this case the personal data will be removed after 1 month.

## 4. About sharing personal data

Citrique Belge never shares your personal information with third parties unless this would be needed for the execution of the contract and / or to be able to comply with a legal obligation.

## 5. Mapping website visit

The website of Citrique Belge collects general visitors tracked data, including your computer's IP address and the time of extraction and data that your browser sends.

This information is used for analysis of visiting and clicking behaviour.

Citrique Belge uses this information only to improve the operation of the website. This data is anonymized as far as possible and will not be provided to third parties.

## 6. Google analytics

Citrique Belge uses Google Analytics to track how users use the website and how effective search results are at Google Search.

More about Google analytics: <https://www.google.com/intl/nl/policies/technologies/ads/>

More about the privacy policy applied by Google: <https://www.google.com/intl/nl/policies/privacy/>

Citrique Belge has not given permission to use Google analytics information with other Google services.

## 7. Restrict, Remove, Customize information

You have the right to see your personal information, to correct or remove it.

You may request for inspection, correction, limitation or send a removal request to [ilke.dewaelheyns@citriquebelge.com](mailto:ilke.dewaelheyns@citriquebelge.com). Citrique Belge will handle your request as soon as possible and within the limit of four weeks.

The implementation of the adjustment, inspection or removal will be confirmed by Citrique Belge.

Citrique Belge will provide you a copy of the processed personal data. You can request for additional copies however Citrique Belge will charge a reasonable fee based on administrative costs. When you submit your request electronically, and you don't request for a specific method or form of delivery, the information will be provided in a common electronic form.

## 8. Security

Citrique Belge takes the protection of your data seriously and takes all appropriate measures to prevent misuse, loss, theft, unauthorized access, unwanted disclosure and unauthorized changes. The website of Citrique Belge uses a reliable SSL certificate to avoid your personal information is getting into the wrong hands.

If you have the impression that your data is not adequately protected or there is evidence of abuse, or if you would like more information about the security of the personal data collected by Citrique Belge, please contact [ilke.dewaelheyns@citriquebelge.com](mailto:ilke.dewaelheyns@citriquebelge.com).